

**Board of Directors Regular Meeting**  
**Stratmoor Hills Water District**  
**April 20, 2022**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors held Wednesday, April 20, 2022, was called to order by President Robert Colgrove at 3:12PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox, Director Dianne Cooper, and Director Joseph Novak

Absent:

Staff: District Manager, Kevin Niles

Public: Cindy Dent

**Approval of Minutes**

Motion was made by Director Pesicka to approve the meeting minutes for March 16, 2022, as presented, second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the April 20, 2022, agenda as amended, second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Public Comment**

None.

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. Healthcare Plan Renewal**

The District Manager, Kevin Niles, informed the Board that the Water District's health insurance policy is through United Healthcare, dental through Delta Dental, and the remaining policies through Reliant. The annual policies are up for renewal as of May 2022. The current monthly rate increase on United Healthcare policy is 7.0% from \$11,345.48 to \$12,139.66 for 2022-2023, and Delta Dental increase of 3.25%. Recommendation from the Insurance Broker is to maintain the policies as they are and let all policies auto renew. Motion by Director Pesicka to approve the updated premium rates for the District insurance policies and allow auto renewal of all policies as present. Second provided by Director Willcox... All Ayes - The motion passed unanimously

## **W-2. New Website Service Contract**

The District Manager, Kevin Niles, informed the Board that the Stratmoor Hills Water District would like to contract with Streamline website service to develop and manage a new updated website. As discussed before, Colorado passed HB 21-1110 which requires state and local entities to meet established website accessibility standards. Contracting with Streamline will meet all these requirements and will give the district better flexibility with posting and updating for emergencies. There is a onetime fee of \$250 for information migration and the annual cost is \$2,400. Motion by Director Pesicka to approve the contract with Streamline web services at an annual cost of \$2,400 for updating the District's website to make sure it is in compliance with Colorado House Bill 21-1110 making sure the website is accessible and ADA compliant. Second was provided by Director Willcox... All Ayes - The motion passed unanimously

## **W-3. Treatment Plant Press Release**

The District Manager, Kevin Niles, informed the Board that the Water District would like to send out and post a press release regarding the new water treatment facility. This would be distributed to all local news sources and the District newsletter. Motion by Director Pesicka to approve the Water Treatment Plant press release as presented. Second was provided by Director Novak... All Ayes - The motion passed unanimously

## **Manager's Report**

District Manager:

- Updated the Board that the plant is 98% complete. There has been a soft startup of all systems including the cartridge filtration, UV disinfection, and the Ion Exchange vessels. The pumps were tested on April 13, 2022. The plan is to slowly ramp up the daily production until the system is running at 100% of daily demand. The plant is currently running on just well 10 at around 300GPM. The District is currently waiting on a replacement meter to operate Well 4. There are still some minor items to be completed, such as, landscaping. The plant should be delivered as complete by the end of April.
- Informed the Board that the Special District Pool completed an Audit Reconciliation on the 2021 Workers' Compensation policy. The final audit resulted in a premium credit. Therefore, the Water District will be receiving a refund check of \$3,092.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There was one service line repair and two main breaks in March. The District has installed 1,570 new meters, to-date. This leaves approximately 350 meters to be installed. The field crew will continue to install meters and the District should be 100% complete by summer 2022.
- Informed the Board that on Wednesday, April 6, 2022, the Water District had a significant main break @ 522 Catalina Dr. Before the break could be isolated for repair, water intruded into the property at 522 Catalina Dr. The property experienced substantial water damage. A claim has been filed with the CSD Pool and the board will be updated accordingly.
- Informed the Board that in March, the Water District had three wells tested for PFOA/PFOS by the United States Airforce. This testing is done on an annual basis. The results from the testing were surprisingly low. The health advisory is 70 PPT and two of the wells were below 20 PPT, with well 10 being at 35 PPT. This could be the result of

Security, Widefield, and Fountain operating their wells. It's possible that the District may lose Air force funding because of these low results.

- Informed the Board that The District continues to receive payments on customer accounts that have a past due amount and have qualified for the LIHWAP. The District received \$1,425.25 for March and April. So far, the program has assisted approximately 40 accounts.
- Updated the Board that Meetings are now being held in person. The District Manager has attended several meetings on behalf of the District. I have attended the following meetings: Pikes Peak Regional Water Authority, (PPRWA), Lower Fountain Water Quality Management Association, (LFWQMA), Fountain Valley Authority, (FVA), and the Arkansas Basin Roundtable.

### **Safety Committee Report**

Director Willcox reported that the Safety Committee met on Wednesday, April 13, 2022. Zero accidents in 672 days and zero close calls in 15 days. Technician, Larry, was bitten by a dog but no treatment was needed. The bite did not break skin. The committee discussed Class B CDL Handout, Building Lighting donated by Joe Electric and Safety Supply grant funding available. Next meeting is scheduled for May 11, 2022, at 10AM.

### **Financial Reports**

District Manager, Kevin Niles, reviewed the March Financial Report with the Board of Directors... Motion by Director Pesicka to approve the March Financials as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

### **IX. Executive Session**

Motion by Director Pesicka to enter executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f). Second was provided by Director Willcox... All Ayes - The motion passed unanimously.

Members of the public not participating in the executive session will leave the room.

Suggested Motion by Director Pesicka to exit from executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f). Second was provided by Director Willcox... All Ayes - The motion passed unanimously.

### **X. District Manager Pay Increase – Action Item (Colgrove)**

The District Manager informed the Board that the District Manager performance evaluation consists of an annual appraisal by the Board of Directors, as provided per the Stratmoor Hills Water District Personnel Manual. Based on performance evaluation, the Board of Directors may elect to award the District Manager with a performance-based pay increase. Motion by Director Pesicka to approve the 2022 performance-based pay increase of 10% for the Stratmoor Hills Water District Manager as discussed during Executive Session.” Second Provided by Director Willcox... All Ayes - The motion passed unanimously.

XI. Other Business

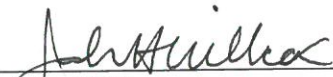
The District Manager, Kevin Niles, presented Director Novak and Director Cooper with separate plaques of recognition for their time and commitment while serving on the Board.

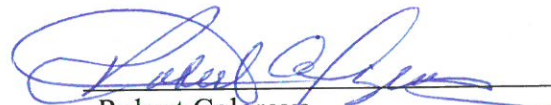
**Other Business**

None

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:57 PM. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

  
\_\_\_\_\_  
John Willcox  
Secretary/Treasurer

  
\_\_\_\_\_  
Robert Colgroye  
President/ Chairman