

**Board of Directors Regular Meeting**  
**Stratmoor Hills Water District**  
**September 21, 2022**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors held Wednesday, September 21, 2022, was called to order by President Robert Colgrove at 3:37PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox, Director Cynthia Dent, and Director Richard Dull

Absent:

Staff: District Manager, Kevin Niles

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the July 20, 2022, meeting minutes as presented, second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the August 17, 2022, agenda as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Public Comment**

None.

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. Water and Sanitation IGA Amendment**

District Manager, Kevin Niles, informed the Board that The Water District and the Sanitation District entered into an Intergovernmental Agreement, (IGA), on September 18, 2019, and was amended on September 21, 2021, for Wastewater Maintenance and Wastewater Billing Services. The Water District wishes to amend the IGA again to increase the monthly Wastewater Maintenance Fee by \$10,000 to a total of \$35,000 per month, \$420,000 annually. Motion by Director Pesicka to approve the second amendment to the IGA between the Stratmoor Hills Water District and the Stratmoor Hills Sanitation District as presented for the purpose of

increasing the monthly Wastewater Maintenance fee by \$10,000 to \$35,000 per month. Second provided by Director Willcox ... All Ayes - The motion passed unanimously.

### **W-2. 2023 Budget**

District Manager, Kevin Niles, informed the Board that the staff is beginning to prepare the 2023 budget and State Law requires staff to submit the proposed budget to the Board no later than October 15<sup>th</sup>. Staff will deliver the proposed budget to each Board member by October 15, 2022. The Budget Workshop is set for Wednesday, October 5, 2022, starting at 1:00 pm

### **W-3. ARPA Grant Funding Approval**

District Manager, Kevin Niles, informed the Board that the Water District received notice that El Paso County has awarded the District \$682,000 for the rehabilitation of the emergency connection with Colorado Springs Utilities. This project will be added to the 2023 budget and should be completed with the assistance of Forsgren Engineering.

### **Manager's Report**

District Manager:

- Updated the Board as discussed in previous emails to the Board, the owner of 1242 Maxwell confronted staff on September 6, 2022. Mr. Alba dumped a 5-gallon bucket of dirt on the customer service counter and made threats to the staff while yelling profanities to the District Manager. Mr. Alba has done this type of behavior in the past and therefore, the District Manager has filed for Protection Order against Mr. Alba. The Field crew did return to the property to address this issue regarding the driveway condition. The driveway is now repaired and left in excellent condition.
- Informed the Board that the customer at 1142 Denise has not paid for service since before 2022. They were able to apply for LEAP. the LEAP check received in June covered non-payment from the customer from January to April 2022. He has now occurred new charges for May, June, July. The water was turned off in August because the account was @ \$642.77. After we turned off the water, the customer tampered with the meter pit and caused significant damage. We have now charged them for the repairs @ \$576.00. They have also been charged with criminal mischief. The current account balance is now \$1300.95. The customer continues to cut the lock and install a jumper to get water. The District has now installed a barrel lock and the customer has been unable to remove the lock.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There were two service line repairs and zero main breaks in August. The District has installed 2160 new meters, to-date. The meter install project is now complete and the District is now on the AMI Metering System. There a few 1" meters that will be installed, but there are only a few throughout the District. The estimated cost of the temporary help is \$12,500.
- Informed the Board that the Fountain Valley Authority has entered into a short-term agreement with Colorado Springs Utilities to provide the partners in the FVA with reverse flow during the extended outage from October to March. The District should be 100% on well water and will only use the reverse flow when necessary.
- Updated the Board that the easement landscape at 116 Chamberlin Ave. was completed by Christian Brothers Landscaping over the week of August 29, 2022. The project is now 100% complete and there will be no further accommodations made for the residents neighboring the easement.
- Updated the Board that meetings are now being held in person. The District Manager has attended several meetings on behalf of the District. I have attended the following meetings: Pikes Peak Regional Water Authority, (PPRWA), Lower Fountain Water Quality Management

**Safety Committee Report**

Director Willcox reported that the Safety Committee met at the District office on Wednesday, September 14, 2022. Discussions on 821 days without an accident and there was one close call reported. Also discussed safety topics Lock out/ Tag out, Ladders, and Conflict Resolution. The Committee also discussed the situation with Mr. Mark Alba and the new lock on the front door.

**Financial Reports**

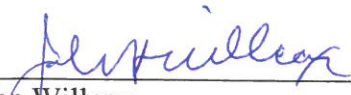
District Manager, Kevin Niles, reviewed the August Financial Report with the Board of Directors... Motion by Director Pesicka to approve the August Financials as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

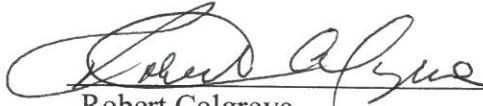
**Other Business**

None

**Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:04 PM. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chairman

