

# STRATMOOR HILLS WATER DISTRICT

Board of Director's Meeting

August 21, 2024, 3:00 PM

Agenda

**I. Approval of Minutes**

a. July 17, 2024, Regular Meeting

**II. Approval of Agenda**

**III. Public Comment**

**IV. Unfinished Business**

**V. New and Miscellaneous Business**

**W-1. Approval of Professional Services Agreement with Steven G. Rabe (Action Item)**

The district manager is planning to retire at the end of 2024 and consultant, Steven G. Rabe has been contacted to assist in the search to fill the upcoming vacancy. Mr. Rabe has prepared a Professional Services Agreement for the Board to consider.

Suggested motion... "to approve the Service Agreement with Steven G. Rabe to facilitate the hiring process for a new Water and Sanitation District Manager as well as to perform other professional services, as deemed necessary."

**W-2. Approval of the Hiring Timeline and Application Process for a new District Manager (Action Item)**

The Stratmoor Hills Water District needs to approve the hiring timeline and application process for hiring a new District Manager.

Suggested motion... "to move forward with the Stratmoor Hills Water District Hiring Process Timeline for obtaining a new District Manager as proposed by the district's consultant, Steven G. Rabe."

**W-3. 2023 Audit Follow Up (Medina)**

The district manager will provide a report to the Board describing the journal entries and adjustments made resulting from the 2023 audit report.

**W-4. Lead Service Line Inventory (Informational) Watkins**

The district has mailed the state mandated Notice of Possible Lead Service Line Material information to 150 customers, and we are requesting their assistance in identifying their service line material. The Superintendent will update the Board on the district's status.

**W-5. Award of DOLA Energy and Mineral Impact Assistance Program Grant (Action Item) Medina**

The district manager will provide a description of a grant awarded to the district for the recoating of the 2.5-million-gallon water tank. The EIAP grant will provide matching funds up to \$700,000 for the project estimated to cost up to \$1.4 million dollars. DOLA is preparing a contract for the district to review and approve.

Suggested motion... “to authorize Board President Colgrove to sign the contract accepting the grant when it is made available electronically, provided the district’s legal counsel has no concerns.”

**W-6. Equipment Purchase – Action Item (Medina)**

The Board recently approved the purchase of a 2024 Vactor Impact vacuum truck (to be delivered in 2025) as requested by the District Manager. Staff recently discovered that this model has limitations that would prevent this truck from meeting all the needs of the district. The district manager requested a quote for a larger truck that would meet these needs. Staff would like to cancel the order for the 3Yd Vactor Impact truck and order a new 10Yd Vactor 2100i PD Combination Sewer Cleaning Unit from the same supplier, Joe Johnson Equipment. Like the “Impact” purchase, the “2100i” purchase would be included in the 2025 budget with payment due upon delivery in 2025.

Suggested motion... “to cancel the initial order of the 3Yd Vactor Impact unit and authorize the order of a new 10Yd Vactor 2100i Combination Sewer Cleaning unit from Joe Johnson Equipment using a “Sourcewell” cooperative bidding contract. With half of the costs being paid for by the Sanitation District, the amount committed by the Water District shall be \$252,217.50.”

**VI. Manager’s Report**

**VII. Safety Committee Report**

**VIII. Financial Reports**

**IX. Other Business**

**X. Adjournment**