

STRATMOOR HILLS WATER DISTRICT

Board of Director's Meeting

January 15, 2025, 3:00 PM

Agenda

I. Approval of Minutes

a. December 11, 2024, Regular Meeting

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business

V. New and Miscellaneous Business

W-1. Adopting Official Meeting Place/Time and Posting Places – Action Item (Medina)

The purpose of this Agenda item is to set the official meeting place and time of the Board of Directors meetings and places of posting for notices of the district meetings in 2025.

Suggested motion . . . “to approve the designation of the location, dates and time of the 2025 Regular Meetings of the Board of Directors for the Statmoor Hills Water District as follows: To be held at the Stratmoor Hills Fire Department, 2160 B Street in El Paso County on the third Wednesday of each month, beginning at 3:00 PM, except for the December meeting, which will be held on December 10, 2025 at 3:00 PM. The annual Budget Workshop will be held on October 1, 2025. All required District notices will be prominently posted at the Stratmoor Hills Fire Department, the Stratmoor Hills Water District office, located at 1811 B Street, and the Stratmoor Hills Elementary School located at 200 Loomis Avenue.”

W-2. Confirmation of Services for 2024 Audit -Action Item (Medina)

The Hoelting & Company provided a letter of engagement to the district to confirm the services to be provided to conduct the 2024 audit for the Water District.

Suggested motion “... to authorize Hoelting & Company to perform the 2024 Audit as described in the engagement letter provided to the Stratmoor Hills Water District.”

W-3. Approval of Resolution No. 2025-01 – Action Item (Medina)

The Board must appoint a Designated Election Official (DEO) for the May 2025 Board of Directors Election. The district manager is recommending Shana Greer be appointed as the DEO.

Recommended motion....” To adopt Resolution 2025-01 to appoint Shana Greer as the Designated Election Official (DOE) for the May 6, 2025, Election.”

W-4. Approval of Resolution No. 2025-02 – Action Item (Medina)

The regular election of the eligible electors of the Water District shall be held on May 6, 2025, between the hours of 7:00 A.M. and 7:00 P.M. in accordance with Uniform Election Code. At this time, two (2) Directors will be elected to serve a four-year (4) term.

Recommended motion “... to adopt Resolution No. 2025-02 to conduct an election on May 6, 2025, to elect two (2) Directors that will be elected to serve a four-year (4) term for the Stratmoor Hills Water District.

W-5. 2025 Water District Budget Updates - Informational Item (Medina)

The 2025 Water District Budget with budget message and associated paperwork, along with the certification of a mill levy of zero, have been filed with the County Assessor and the Colorado Department of Local Affairs. This information can be found at www.colorado.gov/pacific/dola under local government.

W-6. Notice to Electors – Transparency Notice - Informational Item (Medina)

The notice containing contact information for the Water District, along with the times and locations designated for regularly scheduled meetings, has been submitted to the SDA and are posted on the District Website.

W-7. Water Rate Increase Discussion – Informational Item (Medina)

The need for a water rate and fee increase was discussed at the November 2024 Board Meeting and the item was tabled until January 2025. The board will consider if a rate increase is needed in 2025, or if it can be held off until a later date.

W-8. Water District Board Policy Manual Updates – Action Item (Medina)

The district’s board policy manual hasn’t been updated since 2021, and changes are needed to keep it current. The district manager will propose updates to the manual.

Suggested motion “... to approve the Water District Board Policy Manual revisions as presented.”

W-9. Forsgren Associates Tank Recoating Engineering Agreement – Action Item (Medina)

Forsgren has proposed an agreement to provide engineering support for the design, bidding and construction phases of the 2.5 million gallon water tank recoating project. The district has received a grant to cover one half of the costs of this project.

Suggested motion “... to approve the Forsgren Associates tank recoating engineering agreement as presented.”

W-10. District Manager Recruitment Update – Informational Item (Medina/Rabe)

The district manager will provide an update on the recruitment of a new district manager.

VI. Manager's Report

VII. Safety Committee Report

VIII. Financial Reports

IX. Other Business

X. Adjournment