

**Board of Directors Regular Meeting - Minutes**  
**Stratmoor Hills Sanitation District**  
**October 16, 2024**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors, held Wednesday, October 16, 2024, was called to order by President Robert Colgrove at 3:58 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, and Director Cindy Dent.

Absent: Director Richard Dull.

Staff: District Manager Kirk Medina, Superintendent Nancy Lee Watkins

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the minutes from the Regular Meeting of August 21, 2024, as presented. Second provided by Director Dent. All Ayes - motion passed unanimously 4-0.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the agenda as presented. Second provided by Director Dent. All Ayes - motion passed unanimously 4-0.

**Public Comment**

None.

**Unfinished Business**

None

**New and Miscellaneous Business**

**S-1. 2025 Sewer Rates and Fees Increase** – The district manager reported that at the Budget Workshop held on October 2, 2024, the Board was considering a Consumer Price Index adjustment of 4% to the sewer rates and fees. The board discussed this matter and felt that since there was a rate increase in 2024, it may be too soon for another one. There was also discussion regarding a tap fee increase, and it was determined that it would be best to hold off until the next rate increase. Director Pesicka moved to table this item until the January 2025 Board meeting. Second provided by Director Willcox. All Ayes – motion passed unanimously 4-0.

**S-2. 2025 Sanitation District Budget** – The district manager reported that he updated the budget following the budget workshop using a more current financial report and the assessment revenues appear to be better than he forecasted. He reported that he will update the proposed

budget with the most current financial data for review at the public hearing scheduled in November. Director Pesicka moved to acknowledge receipt of the proposed 2025 budget. To set and publish per statute a public hearing, as required by Colorado statute, for November 20, 2024, at the Board of Directors meeting and to set the date of December 11, 2024, at 3:00 pm, at the Board of Directors Meeting to adopt the final budget for 2025. Second provided by Director Willcox. All Ayes – motion passed unanimously 4-0.

### **Manager's Report**

The district manager reported that the RH Borden sewer system inspection is taking place, and Nancy Lee stated that it should be completed this week. She explained that DRC Construction Services works closely with RH Borden and they are scheduled to provide cleaning of the dirtiest mains using funds committed for this year and early next year. The district manager said the district's insurance adjuster is following up on the damages at 503 Loomis Avenue. He reported that Jessica has completed making the audit adjustments, and we are only waiting for Hoelting and Company to confirm they are correct. Nancy Lee reported that the Vac-Con truck has been repaired and has been functioning for a couple of weeks.

### **Financial Reports**

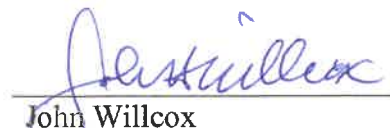
The District Manager reported that sanitation revenues are right on track with budget projections and expenditures are only at 60% for this time of year. Director Pesicka moved to approve the September 2024 financial reports as presented. Second provided by Director Willcox. All Ayes – motion passed unanimously 4-0.

### **Other Business**

None

### **Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 4:10 PM. Second provided by Director Willcox. All Ayes - motion passed unanimously 4-0.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chair