STRATMOOR HILLS SANITATION DISTRICT
Board of Director's Meeting
January 15, 2025, 3:00 PM
Agenda

I. **Approval of Minutes**
   a. December 11, 2024, Regular Meeting

II. **Approval of Agenda**

III. **Public Comment**

IV. **Unfinished Business**

V. **New and Miscellaneous Business**

S-1. **Adopting Official Meeting Place/Time and Posting Places – Action Item (Medina)**

The purpose of this Agenda item is to set the official meeting place and time of the Board of Directors meetings and places of posting for notices of the district meetings in 2025.

Suggested motion . . . "to approve the designation of the location, dates and time of the 2025 Regular Meetings of the Board of Directors for the Statmoor Hills Sanitation District as follows: To be held at the Stratmoor Hills Fire Department, 2160 B Street in El Paso County on the third Wednesday of each month, beginning at 3:00 PM, except for the the December meeting, which will be held on December 10, 2025 at 3:00 PM. The annual Budget Workshop will be held on October 1, 2025. All required District notices will be prominently posted at the Stratmoor Hills Fire Department, the Stratmoor Hills Water District office, located at 1811 B Street, and the Stratmoor Hills Elementary School located at 200 Loomis Avenue."

S-2. **Confirmation of Services for 2024 Audit -Action Item (Medina)**

The Hoelting & Company provided a letter of engagement to the district to confirm the services to be provided to conduct the 2024 audit for the Sanitation District.

Suggested motion "… to authorize Hoelting & Company to perform the 2024 Audit as described in the engagement letter provided to the Stratmoor Hills Sanitation District."

S-3. **Approval of Resolution No. 2025-01 – Action Item (Medina)**

The Board must appoint a Designated Election Official (DEO) for the May 2025 Board of Directors Election. The district manager is recommending Shana Greer be appointed the DEO.

Recommended motion…." To adopt Resolution 2025-01 to appoint Shana Greer as the Designated Election Official (DOE) for the May 6, 2025, Election."

S-4.   <u>Approval of Resolution No. 2025-02</u> – **Action Item (Medina)**

The regular election of the eligible electors of the Sanitation District shall be held on May 6, 2025, between the hours of 7:00 A.M. and 7:00 P.M. in accordance with Uniform Election Code. At this time, two (2) Directors will be elected to serve a four-year (4) term.

Recommended motion "… to adopt Resolution No. 2025-02 to conduct an election on May 6, 2025, to elect two (2) Directors that will be elected to serve a four-year (4) term for the Stratmoor Hills Sanitation District.

S-5.   <u>2025 Sanitation District Budget Updates</u> - **Informational Item (Medina)**

The 2025 Sanitation District Budget with budget message and associated paperwork, along with the certification of a mill levy of zero, have been filed with the County Assessor and the Colorado Department of Local Affairs. This information can be found at www.colorado.gov/pacific/dola under local government.

S-6.   <u>Notice to Electors – Transparency Notice</u> - **Informational Item (Medina)**

The notice containing contact information for the Sanitation District, along with the times and locations designated for regularly scheduled meetings, has been submitted to the SDA and is posted on the District Website.

S-7.   <u>Sewer Rate Increase Discussion</u> – **Informational Item (Medina)**

The need for a sewer rate and fee increase was discussed at the November 2024 Board Meeting and the item was tabled until January 2025. The board will determine if a rate increase is needed in 2025, or if it can be held off until a later date.

S-8   <u>Sanitation District Board Policy Manual Updates</u> – **Action Item (Medina)**

The district's board policy manual hasn't been updated since 2021, and changes are needed to keep it current. The district manager will propose updates to the manual.

Suggested motion "… to approve the Sanitation District Board Policy Manual revisions as presented."

VI.   <u>Manager's Report</u>

VII.   <u>Financial Reports</u>

VIII.   <u>Other Business</u>

IX.   <u>Adjournment</u>