

STRATMOOR HILLS WATER DISTRICT

Board of Director's Meeting
November 20, 2024, 3:00 PM
Agenda

I. Approval of Minutes

- a. October 16, 2024, Regular Meeting
- b. October 30, 2024 Special Meeting

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business

V. New and Miscellaneous Business

W-1. 2025 Budget Hearing - Informational Item (Colgrove)

Colorado Statutes requires that a public hearing be held to provide the public an opportunity to comment on the proposed 2025 Water District Budget. The hearing has been properly posted and published and is open to public comment.

W-2. District Manager Recruitment – Informational (Rabe)

The District's consultant, Steve Rabe, will introduce a new hiring timeline for the recruitment of a new District Manager. He will also be available to answer any questions that may arise.

W-3. District Manager Job Description Revision – Action Item (Medina)

The District Manager Job Description needs to be revised to accurately reflect the addition of a new Office Supervisor position. This change will update the Employees Supervised along with a change to supervisor responsibilities.

Suggested Motion "... to approve a revision to the District Manager job description identifying employees supervised as Superintendent, Office Supervisor, and indirectly all District staff, along with changes to other personnel matters as presented."

W-4. Holiday Bonuses – Action Item (Medina)

It has been a very productive year, and all employees have worked hard to be efficient and cut operating costs. Staff are always available to respond to emergencies, and they have worked extra hard to continuously provide safe and reliable water services to our customers.

Suggested Motion "... to approve a \$600 Holiday Bonus for each of the employees to be paid out in December from the water budget.

- VI. Manager's Report**
- VII. Safety Committee Report**
- VIII. Financial Reports**
- IX. Other Business**
- X. Adjournment**