

Board of Directors Regular Meeting
Stratmoor Hills Water District
August 17, 2022

RECORD OF PROCEEDINGS

The Regular Meeting of the Board of Directors held Wednesday, August 17, 2022, was called to order by President Robert Colgrove at 3:00PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox, Director Cynthia Dent, and Director Richard Dull

Absent:

Staff: District Manager, Kevin Niles

Public: None

Approval of Minutes

Motion was made by Director Pesicka to approve the July 20, 2022, meeting minutes as presented, second provided by Director Willcox... All Ayes - The motion passed unanimously.

Approval of Agenda

Motion was made by Director Pesicka to approve the August 17, 2022, agenda as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

Public Comment

None.

Unfinished Business

None.

New and Miscellaneous Business

W-1. Approval of the 2-year ESA Agreement with the USAF

District Manager, Kevin Niles, informed the Board that the United States Airforce (USAF) has provided the Water District a new 2-year Environmental Service Agreement (ESA) for PFAS removal operational costs occurred by the District for the operations of the IONX Units at the centralized water treatment plant. Discussion from the Board followed regarding the terms of the ESA and questions regarding termination of the agreement if the District test three times below the 2016 Lifetime Health Advisory Limits, (LHA) of 70PPT.

Motion by Director Pesicka to approve the new 2-year Environmental Service Agreement as presented with the original termination language terms with the United State Force that covers the

PFAS removal operational costs of the ION Exchange Units. Second Was proved by Director Willcox... All Ayes - The motion passed unanimously.

W-2. Entry Level Driver Training (ELDT) Reimbursement Program

District Manager, Kevin Niles, informed the Board that the new ELDT regulations set the minimum Federal requirements for training that entry-level driver must complete before being permitted to take certain CDL skills or knowledge test. The ELDT will be required for any commercial license Class A or B. The cost of this program is \$4,500 per individual driver. Staff recommends a Cost Recovery Contract where effectively; it is an agreement between employer and employee to recover training costs such that the employer pays for the training and the employee agrees to refund the cost of the training should they decide to leave within an agreed period of time. Some discussion followed from the Board. Motion by Director Pesicka to approve the Cost Recovery Contract as presented for all field staff seeking a commercial drivers license at the individual cost of \$4,500. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

Manager's Report

District Manager:

- Updated the Board as discussed in previous meetings, the District has been having Iron issues with well #4 that is causing a low dose from the UV Disinfection unit. The crew has been adjusting the flows from well #4 and well #10 to dilute the incoming raw water. They have also adjusted the UV Lamp Cleaning Cycle to help with the Iron deposits. The combination of these two solutions seems to be solving the low dose issue. The team will continue to monitor the plant, but the District should be self sufficient when the FVA shutdown occurs.
- Informed the Board that it's that time of year again. The District staff is currently working on the 2023 budgeting process. The field crew will be providing their "Wish List" for 2023 and staff will be working on developing a comprehensive budget to present to the Board at the October 5, 2022, Budget Workshop.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There were three service line repairs and zero main breaks in July. The District has installed 2060 new meters, to-date. The temporary help that District acquired for the meter installs has really been beneficial. The team has worked hard to install meters and this project should be complete by the end of September. There is a delay getting 1" meters, but they should be in sometime mid-September.
- Informed the Board that the District's office and field staff are 100% staffed at this time. This is the first month since the beginning of the year that the District has had a full staff. The field crew is being encouraged to obtain the entry level water operator certification, and the office staff is working well with one another.
- Informed the Board that the Board approved the use of a professional landscaper to complete the remediation project of the easement between 110 and 116 Chamberlin Ave. The original date for completion was August 11, 2022. However, the landscaper needed to reschedule the project until the end of August. The new start date will be August 29, 2022.
- Informed the Board after reviewing District protocols and standard operating procedures, staff believes the District needs to implement a more comprehensive Asset Management Program. Currently, the District relies on staff to handle all District assets. Therefore, the District will concentrate resources and funding on developing a more robust asset management program that can be memorialized for future years.

- Updated the Board that meetings are now being held in person. The District Manager has attended several meetings on behalf of the District. I have attended the following meetings: Pikes Peak Regional Water Authority, (PPRWA), Lower Fountain Water Quality Management Association, (LFWQMA), Fountain Valley Authority, (FVA), and the Arkansas Basin Roundtable

Safety Committee Report

Director Willcox reported that the Safety Committee did not have any agenda items and therefore did not meet in the month of August. The Committee plans on meeting in September.

Financial Reports


District Manager, Kevin Niles, reviewed the July Financial Report with the Board of Directors... Motion by Director Pesicka to approve the July Financials as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

Other Business

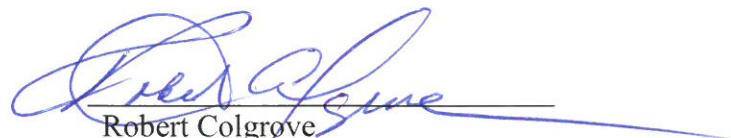
None

Adjournment

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:46 PM. Second provided by Director Dull... All Ayes - The motion passed unanimously.



John Willcox
Secretary/Treasurer



Robert Colgrove
President/ Chairman

