

**Board of Directors Regular Meeting**  
**Stratmoor Hills Water District**  
**April 19, 2023**

**RECORD OF PROCEEDINGS**

The Regular Meeting of the Board of Directors held April 19, 2023, was called to order by President Robert Colgrove at 3:08 PM.

Present: President Robert Colgrove, Vice-President James Pesicka, Secretary/ Treasurer John Willcox, Director Cindy Dent and Director Richard Dull

Absent: None

Staff: District Manager, Kevin Niles

Public: None

**Approval of Minutes**

Motion was made by Director Pesicka to approve the March 15, 2023, meeting minutes as presented, second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Approval of Agenda**

Motion was made by Director Pesicka to approve the April 19, 2023, agenda as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

**Public Comment**

None

**Unfinished Business**

None.

**New and Miscellaneous Business**

**W-1. Healthcare and Insurance Plans Renewal**

District Manager, Kevin Niles informed the Board that the Water District's health insurance policy is through United Healthcare, dental through Delta Dental, and the remaining policies through Reliant. The annual policies are up for renewal as of May 2023. The District Manager would like to change coverage to a better plan that reduces out of pocket expenses to the employees' The new monthly rate increase on United Healthcare policy is 20.0% from \$6703.86 to \$8,500 for 2023-2024, and Delta Dental increase of 3.25%. Recommendation from the Insurance Broker is to update the health policies and let all other policies auto renew. Motion by Director Pesicka to approve the updated premium rate for the District's insurance policies and allow auto renewal of

all policies as presented. Second was provided by Director Willcox... All Ayes - The motion passed unanimously.

### **W-2. Approval of the FVA Water Treatment Master Contract**

District Manager, Kevin Niles, informed the Board that the Fountain Valley Authority needs to renew the revised water treatment contract with all the partners in the FVA. This is a revised version of the original contract that was executed when the FVA was founded. The contract is a 40-year agreement for the treatment and delivery of water through the Fountain Valley Conduit. Motion by Director Pesicka to approve the new Fountain Valley Authority Water Treatment Master Contract and allow the Board President to sign the agreement of behalf of the Stratmoor Hills Water District. Second was provided by Director Willcox... The motion passed unanimously.

### **W-3. District Manager Employment Agreement Update**

District Manager, Kevin Niles, informed the Board that at the March Board Meeting it was decided to move District Manager, Kevin Niles, employment evaluation to December of each year, so that his performance increase can be included in the budget process. Motion by Director Pesicka to approve the updated District Manager Employment Agreement with the change to the employment evaluation date. Second was provided by Director Willcox... The motion passed unanimously.

### **Manager's Report**

District Manager:

- Informed the Board that a few months ago, the District contracted with Maguire Iron to do a site evaluation of the water tower. Based on the observations during the evaluation, Maguire determined that the tower is in sound condition and there are no visual defects that would cause the tower to lean. There are some concerns with the communication equipment attached to the tower, but there doesn't seem to be any visual signs of structural changes with the tower.
- Informed the Board that the District is waiting on the new chlorine ejection system but the current one is limping along. The plant is producing a little over 450,000 GPD. The FVA should be back online within the next few weeks and the District will start mixing FVA water with groundwater to help reduce hard water issues. Based on current weather trends, demand may increase significantly and the District may be delivering up to 950,000 GPD.
- Updated the Board that the field crew continues to work diligently on the District's distribution and collection systems. There were four service line repairs and one main break in March. The District has hired one new Field Trainee, Levi McNamara, and they are still trying to fill the last open position on the Field Crew. The plan is to have someone hired by the end of April. Chris Arden has received his CDL and will be moving forward with getting his first Water Operator Certificate.
- Informed the Board that the District has partnered with the Stratmoor Hills Fire Protection District on the purchase of a Water Management Program. This is a software mobile application that helps log and provide flow data of all District hydrants. This information will be shared between the two organizations and will be maintained by the Water District. The information included will be hydrant maps, shut offs, curb stops, water main network, flow data, and much more. The District's portion of the program is \$400.
- Informed the Board that the District Manager will be implementing uniforms for the Field Crew. The District will contract with Cintas Uniforms and the crew will wear blue jeans with a smoke gray shirt with the company logo. He believes this will help with morale and professionalism within the crew.

- Updated the Board that the staff continues to work with Forsgren Engineering on the design of the new interconnection. There have been several meetings with Colorado Springs Utilities regarding specifications and operations of the interconnect. Now that the District is receiving invoices from Forsgren, the reimbursement from the ARPA Grant has started.
- Updated the Board that Meetings are now being held in person. The District Manager has attended several meetings on behalf of the District. I have attended the following meetings: Pikes Peak Regional Water Authority, (PPRWA), Lower Fountain Water Quality Management Association, (LFWQMA), Fountain Valley Authority, (FVA), and the Arkansas Basin Roundtable.

### **Safety Committee Report**

Director Willcox reported that the Safety Committee meeting for April was canceled due to changes with staff, room availability, and lack of agenda items.

### **Financial Reports**

District Manager, Kevin Niles, reviewed the March Financial Report with the Board of Directors... Motion by Director Pesicka to approve the March Financials as presented. Second provided by Director Willcox... All Ayes - The motion passed unanimously.

### **Executive Session**

Motion by Director Pesicka to enter executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f). Second by Director Willcox... All Ayes - The motion passed unanimously.

Members of the public not participating in the executive session left the room.

Motion by Director Pesicka to exit executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f). Second by Director Willcox... All Ayes - The motion passed unanimously.

### **District Manager Pay Increase**

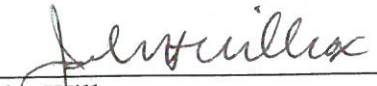
The District Manager performance evaluation consist of an annual appraisal by the Board of Directors, as provided per the Stratmoor Hills Water District Personnel Manual. Based on performance evaluation, the Board of Directors may elect to award the District Manager with a performance base pay increase. Motion By Director Pesicka to approve the 2023 performance-based pay increase of 10% for the Stratmoor Hills Water District Manager as discussed during Executive Session. Second was provided by Director Willcox... The motion passed unanimously.

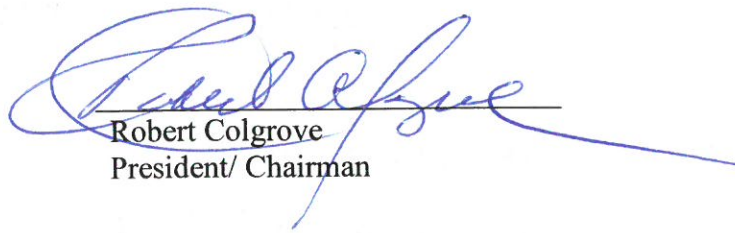
### **Other Business**

None

### **Adjournment**

With no further business to come before the Board of Directors, Director Pesicka made a motion to adjourn the meeting at 3:52 PM. Second provided by Director Dull... All Ayes - The motion passed unanimously.

  
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John Willcox  
Secretary/Treasurer

  
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Robert Colgrove  
President/ Chairman